



Accessibility Plan

Status	Statutory Document
Review Cycle	Annual
Date written/ last review	September 2019
Date of next review	September 2020

This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.

1. We are committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
2. Latchmere School plans, over time, to ensure the accessibility of provision for all pupils, staff and visitors to the school.
3. An Accessibility Plan will be drawn up to cover a three-year period. The plan will be updated annually.
4. The Accessibility Plan will contain relevant actions to:
 - Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education.
 - Increase access to the **curriculum** for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
 - Improve and make reasonable adjustments to the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.
5. The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.
6. We acknowledge that there is a need for on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

Latchmere School Accessibility Plan 2019-2022

Improving the Physical Access at Latchmere School

An Access Audit was carried out by DHT and the Manager of the Sky View Suit (TSVS) and a number of recommendations made:

If a pupil with a disability is given a place at Latchmere School any adaptation will be made to accommodate pupil need.

Access Report Ref.	Item	Activity	Timescale	Cost £
1.	LIFT INSTALLED TO GIVE ACCESS TO TSVS	Ensure access is available to TSVS by installing a lift- room has been identified for this in the plans	When necessary	
2.	UNEVEN AREAS IN PLAYGROUNDS	Repaint/paint white lines to mark level transitions.	Ongoing: monitored regularly during health and safety walks.	£100
3.	RAMPED ACCESS TO ALL EXTERNAL DOORS	Ensure access is available to all classrooms by having sloping doorways.	When necessary	

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Improving the Curriculum Access at Latchmere School

<u>Target</u>	<u>Strategy</u>	<u>Outcome</u>	<u>Responsi- bility</u>	<u>Time- frame</u>	<u>Achievement</u>
Audit of pupil needs and staff training to meet those needs.	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life- preparation learning. The use of other professional partners has been made available.	All staff/ TSVS Team	Ongoing	All school activities are accessible to all disabled pupils
Train staff in NG and oral feeding	Annual NG and oral feeding training for TAs in the appropriate year group	Children needing NG and oral feeding can attend school all day and access the full curriculum	TSVS manager	Ongoing	Staff are trained annually
Train staff in braille	Provide braille training for an identified member of staff	Children who would benefit from learning to read braille will have a trained member of staff to support them	SLT	Sept 2020	Member of staff will be trained in braille
All out-of-school activities are planned to ensure, where reasonable, the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	DHT/ WAC manager	Ongoing	All out of school activities are accessible to all disabled pupils
Classrooms are organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Teaching Staff and TSVS Team	Start of each year	Increase in access to the National Curriculum
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, pupils and parents. Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	TSVS Team and SLT	Ongoing	Community will benefit by a more inclusive school and social environment

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Improving the Delivery of Written Information at Latchmere School

TARGET	STRATEGY	OUTCOME	RESPONSIBILITY	TIME FRAME	ACHIEVEMENT
Availability of written material in alternative formats when specifically requested.	The school will make itself aware of the services available for converting written information into alternative formats.	The school will be able to provide written information in different formats when requested for individual purposes	Office/SLT/ Inclusion team	Ongoing	Delivery of information to disabled pupils improved
Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested.	Review all current school publications and promote the availability in different formats when specifically requested	All school information available for all who request it.	Office/SLT/ Inclusion team	Ongoing	Delivery of school information to parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice on alternative formats and use of IT software to produce customized materials.	All school information available for all who request it	Office/SLT/ TSVS	Ongoing	Delivery of school information to pupils & parents with visual difficulties improved.